

COMMUNITY EMERGENCY PLAN

STANWIX RURAL PARISH COUNCIL

VERSION: 1



This plan is to keep Stanwix Parish Council informed about how we will react in an emergency. This plan will be held by the Parish Council and relevant statutory emergency responders.

This will also be posted on our website together with a Household Emergency Plan to keep residents informed.

It is important to note that Stanwix Rural Parish Council covers a large area north of Carlisle. Its resources are limited in terms of the people available and capable of supporting an emergency; and our finances are limited. Our main role will be one of providing information to the community and a place of refuge until the main emergency services can respond.

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VERSION AMENDMENTS

DATE	PAGE NO	AMENDMENT	REASON

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1. INTRODUCTION

Definition of an emergency

An emergency/major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to day activities.

Context

Cumberland Council and emergency services have an emergency response structure in place.

This Community Emergency Plan documents how we would respond to an emergency while **awaiting the assistance** of statutory authorities / emergency services, or in support of them.

Geographical Area

Stanwix Rural Parish Council has areas of responsibility as follows: Brunstock; Crosby-on-Eden; Houghton; Linstock; Park Broom; Rickerby; Tarraby, Vallum and Walby.

Map of the Parish



Aim

The aim of this plan is to increase resilience within the local community that complements the plans of emergency services and statutory organisations. It does not replace any Cumbria wide emergency plans and is entirely dependent upon the capacity of the parish council at the time of the event. Personnel and resources may be impacted at the time of the event.

Objectives

- Identify the risks to the community and relevant response actions
- Provide ongoing available information updates to Emergency Command HQ during an event
- Identify resources in the community that might be available to assist during an emergency
- Provide key contact details for the Community Response Team, Key Community Resources, the Emergency Services and Local Authorities

2. KEY ROLES WITHIN THE COMMUNITY

The Community Response Group (CRG)

Name	Tel:	Email	Address and Postcode
Elizabeth Leitch *	07801516420	elizabeth.leitch.sr-pc@gmail.com	East View, Rickerby, Carlisle CA3 9AA
Barry Bell	7944470540	barry@stanwixrural.co.uk	20 The Nurseries, Linstock, Carlisle CA6 4RR

* Indicates the person who will coordinate the community response and be the point of contact for local authorities. If unavailable, the next person listed will do so.

3. ACTIVATION OF THE PLAN

The plan will be activated when:

- An emergency has occurred and Emergency Services request support and/or are unable to attend immediately
- Emergency Services request support following warnings received prior to an anticipated emergency
- CRG resources might also be made available to provide community assistance, particularly to the more vulnerable eg during prolonged periods of severe cold or heat

4. POSSIBLE EMERGENCIES, IMPACTS AND ACTIONS

A list of the possible emergencies which could affect our community, their impact and the local actions which could help.

TYPE OF EMERGENCY	POTENTIAL IMPACTS	ACTIONS- PREPARE	ACTIONS - RESPONSE
Flooding	<p>Our parish is a flood risk area especially in Crosby-on-Eden and Rickerby. This has been alleviated with flood defence work by the Environment Agency following Storm Desmond in 2015 but these have yet to be fully tested.</p> <p>Damage to property and possessions.</p> <p>Potential risk to health, or life in extreme cases.</p> <p>Road closures and travel difficulties.</p> <p>Access to essential supplies.</p> <p>Loss of home.</p>	<p>Flood risk area map to be posted on the parish website</p> <p>Ensure up to date advice is available to residents in areas at risk of flooding and precautionary measures that might be taken to minimise risk.</p> <p>Encourage residents with internet access to sign up to the Environment Agency Flood alerts 0345 988 1188</p> <p>Assist residents in preparing a personal flood plan by providing advice.</p>	<p>Instruct CRG and public not to enter or attempt to drive through flood water.</p> <p>Check on vulnerable residents by 'phone or visit by volunteers.</p> <p>Open up appropriate places of refuge and direct people to the main reception place by liaising with the control centre. (Appendix 4)</p>

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<p>Protracted mains electricity power failure and especially during cold conditions i.e anticipated duration over 24 hours</p>	<p>Residents with no access to power for a prolonged period of time.</p> <p>Most vulnerable are those with only electric power, heat, and cooking facilities.</p> <p>Older residents, the sick and very young are most at risk in cold conditions.</p> <p>Loss of telephones - landline and mobiles out of charge.</p> <p>Inability to contact emergency services.</p>	<p>Encourage/assist vulnerable residents to check their eligibility to register on Electricity North West's data base where assistance can be offered in the event of a planned or unplanned power loss.</p> <p>Encourage vulnerable to obtain power charging banks for mobile phones and keep them charged</p> <p>CRG lead to have access to weather email alerts from northern england.cca@metoffice.gov.uk</p>	<p>Open up appropriate place of refuge for hot refreshments and as a point for gathering information.</p>
<p>Heavy snow and widespread ice</p>	<p>Inability of vulnerable residents to shop, collect prescriptions, attend surgery appointments and receive care or home help.</p>	<p>CRG lead to have access to weather email alerts from northern england.cca@metoffice.gov.uk</p> <p>Ensure emergency box at Houghton Village Hall is appropriate.</p>	<p>Urge resident to have a Household emergency plan and to enrol with the relevant organisations for support.</p>
<p>Storm damage, particularly fallen trees closing roads</p>	<p>Disruption to essential travel, preventing access for emergency services</p>	<p>Parish council to ensure that regular inspections are carried out to trees and infrastructure for which it has a responsibility</p>	<p>Contact Cumberland Council and report damage to infrastructure and/or obstruction of highways</p>

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Extreme heat weather conditions and shortages of water	<p>Community as a whole and particularly more vulnerable residents.</p> <p>Danger to health for young and older people and those with serious/chronic ill-health.</p>	<p>Prolonged temperatures above 30C day-time and 15c night-time.</p> <p>CRG lead to have access to weather email alerts from northern england.cca@metoffice.gov.uk</p>	<p>Encourage residents to stay indoors where cooler and close curtains.</p> <p>Ensure compliance with saving water.</p> <p>Encourage regular hydration, particularly for the elderly, use of sunscreen by raising awareness on the parish council website and Facebook pages.</p>
Epidemic/pandemic (infections disease human)	<p>Danger to the whole community.</p>	<p>Keep abreast of news and developments</p> <p>Contact Cumbria and Lancashire HPT UKHSA North West Lancashire County Council Telephone: 0344 225 0562 Out of hours for health professionals requesting urgent advice: 0344 225 0562 Email: clhpt@ukhsa.gov.uk</p>	<p>Follow all Government advice.</p> <p>Identify residents most at risk and provide support guided by medical experts.</p> <p>No person to person contact.</p>
Epidemic (Animal)	<p>Possible closure of the countryside and farms.</p> <p>Farming community more at risk.</p>	<p>If you are involved in agriculture and suspect a notifiable disease in animals you must report it immediately by calling the Defra Rural Services Helpline on 03000 200 301.</p>	<p>Reduce isolation by contacting farms in the area.</p> <p>Do not visit farms or the countryside.</p>
Explosion, fire, industrial accidents, oil spillage	<p>Danger to the whole community.</p>	<p>Encourage parishioners to create a Household Emergency Plan.</p> <p>Provide information on websites, noticeboards and social media on how to respond to such an event.</p>	<p>Do not approach the area.</p> <p>Provide information to the emergency services to help with location and give local knowledge of likely vulnerable residents.</p>

5. RESOURCES AVAILABLE IN THE COMMUNITY

Local Places of Refuge

The local unitary authority is responsible for setting up a central evacuation area during an emergency. However it may be necessary to set up a temporary place of refuge within the community as an option for people evacuated from their homes and to provide support for a limited period while awaiting intervention by emergency services.

The place of refuge in the parish are as follows:

Place of Safety	Resources Available	
Houghton Village Hall	Emergency Box	
Crosby-on-Eden Church		

6. COMMUNICATION

Contact details for statutory authorities, emergency services and key local contacts and leads can be found in Appendix 2 . The lead CRG member will be responsible for ensuring effective communication with the community.

The following publications and instructions have been made available to members of the community:

- Household Emergency advice leaflet posted on the parish website
- Information concerning all emergency contacts to be provided on the website

7. PLANNED MAINTENANCE AND REVIEW

In order to keep this plan up to date, contact lists will be revised as personnel changes occur. In addition, the plan will be reviewed annually, by the Community Response Team to ensure that it adequately reflects the needs of the community.

Any changes to the plan will be noted on the Amendments page (Page 2) and new versions of the plan distributed to formal holders of the plan. It is the responsibility of the plan holders to ensure that they retain and use the most up to date version of the plan

APPENDIX 1

Checklist of key tasks for the CRG Lead

CO-ORDINATION- KEY ROLES	
BEFORE	<ul style="list-style-type: none"> ▪ Lead development of the Emergency Plan <ul style="list-style-type: none"> □ Get people involved in its development □ Prioritise emergencies for local area □ Draw together the Emergency Plan □ Let people know about the plan ▪ Link with Statutory Authorities ▪ Arrange for Emergency Plan to be adopted by the Parish/ town Council ▪ Identify training needed and request training ▪ Identify/arrange community preventative measures ▪ Create a 'grab bag' containing the plan and any appropriate clothing / equipment which may be required
DURING	<ul style="list-style-type: none"> ▪ Main contact points for authorities to issue warnings ▪ Pass on warnings to the community ▪ Call emergency services 999 and put plan into action ▪ Be at the 'centre' to monitor the situation and co-ordinate actions ▪ Link with media ▪ Arrange communications within the community ▪ Co-ordinate with the 2 other elements ('Out and About' and welfare) and monitor that the work is being done ▪ Communicate with Emergency services and statutory authorities ▪ Keep logging sheet of incidents, actions and costs
AFTER	<ul style="list-style-type: none"> ▪ Arrange immediate debrief following the emergency ▪ Arrange any necessary support and counselling with statutory and voluntary agencies ▪ Report back to parish/ town council, other statutory authorities as appropriate and to the community ▪ Review the plan in light of the experience ▪ Adjust the Emergency Plan as necessary and publicise/ distribute new versions ▪ Thank volunteers and celebrate resilience

APPENDIX 2

List of key contacts for emergencies

These numbers must **ONLY** be used in an emergency. You may be putting someone else's life at risk if you use them irresponsibly.

NAME OF COMMUNITY: STANWIX RURAL PARISH COUNCIL

CONTACT/ NAME	TELEPHONE	WEB ADDRESS AND/OR POSTAL ADDRESS
Emergency Services (Police)	999 Non-emergency 101	
Fire	999	
Coastguard	999	
Mountain Rescue	999	
Cumberland Council		www.cumberland.gov.uk
Emergency only	0300 373 3730	
Dangerous structures	0300 373 3730	
County Highways	0300 373 3730	
Road flooding and blocked road drains	0300 373 3730	
Social Services helplines	01228 526690 (adults) and 0333 240 1727 (children)	
NHS	111	
The Cumberland Infirmary	01228 523444	www.ncic.nhs.uk
Environment Agency		
General Enquiries	0800 807060	www.environment-agency.gov.uk
Floodline 24 hours	0345 988 1188	

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Electricity North West	105(or 0800 1954141	www.enwl.co.uk
Power lines or pylons down	0800 169 0719	
National Grid - gas leaks	0800 111 999	
United Utilities - water, blocked drains	0845 7462200	
Community Response Group leads		
Parish/Town Clerk		
Key holders of local places of safety		

**APPENDIX 4
COMMUNITY POSTER**

STANWIX RURAL PARISH COUNCIL

Community Emergency Plan

Stanwix Rural Parish Council has a Community Emergency Plan to help minimise the impact of a major local emergency on local residents.

In the event of a significant major emergency contact our Community Response Team

Lead: Elizabeth Leitch
East View
Rickerby
Carlisle
07801 516420

**Our Emergency Control Point is:
Houghton Village Hall**